

Hey incoming Science Students!

We know how confusing course selection can be - especially if you're doing it for the first time! We've created a step-by-step guide explaining how you can create your course schedule and then register for your classes on uoZone.

- 1) Find the course sequence for your program. This can be found by googling "uOttawa course sequence" followed by "*the name of your program*". I will be using the biomedical sciences course sequences as an example.
 - A course sequence shows you what classes you need in order to complete your degree.
- 2) Figure out what type of classes are written on your course sequence. There are 3 main types:
 - Compulsory classes: These are the ones that are listed with their course codes. For example, BIO 1130. Sometimes, you may have an extra compulsory class depending on your situation. For example, you need to take BIO 1109 if you haven't taken high school biology.
 - Optional classes: These are classes that you need to take but you have a choice among several. For example, here we have 4 classes and we need to take all of them before the end of second year. However, we can choose which one we take each semester.
 - Elective classes: These are the best classes because you can take whatever you want!
- 3) Make a schedule template using excel or google sheets. This will help you keep track of classes that you need to take and help make sure that there are no conflicts.
 - Generally speaking, classes are 1h20 minutes long and they start every 1.5h. The earliest classes start at 8:30 a.m. and the latest ones end at 10 p.m.. This means you have 10 minutes to get to each class so don't worry if you have some that are back to back.
- 4) Now use uOttawa's course timetable to find out what times your classes are offered at. The course time table can be found by googling "uOttawa course timetable" and then clicking on "Launch the Class Search Tool". Make sure you select the Fall Term. Once you know what time your class is at you can start adding them to your excel schedule.
 - For example, when I search "CHM 1311" the following options come up. If there are no times that means that the class is online, so, you can complete it at your own pace.
 - You can tell how many different options you have by looking at the section. For CHM 1311, we have 6 different sections so you can choose 1 of 6 times. You'll notice that the labs for this class will be done online.

Once you've found a section that you like, you can start adding the class block into your schedule. Keep doing this for all the classes that are listed on your course sequence and eventually you'll have a nice looking schedule.
- 5) Once you've created a schedule, head over to uoZone to register for your classes. Click on "Applications" and then scroll down to "Enrol" and select the Fall 2020 term. Then select "Class Search" and you can now start adding the classes you've already organized in your calendar.

- Select the lecture section you want to be in. Then select the DGD and laboratory you want to be in as well.
 - Select “Wait list if class is full” and then click “Next” once again. Your class is now in your shopping cart.
 - Once course selection opens, you can officially register by clicking on “Proceed to Step 2 of 3”. If there are no conflicts and the class is open you will see a green check mark. Then you can click on “Finish Enrolling” to officially be enrolled in that class. I can’t currently show you this lab step because course selection isn’t open for me yet. However stay tuned; it will definitely be there once you guys start enrolling!
- 6) Complete the last step for your other classes and then you’ll be ready to start your first year at the University of Ottawa! Don’t forget to also enroll in your winter semester classes. I know it seems far away but doing so ensures that you get in all of the classes you want!